



EXECUTIVE DIRECTOR – Bend, Oregon

www.saving-grace.org

WHO WE ARE!

Saving Grace offers safety, hope, and healing to survivors of intimate partner violence and sexual assault and engages Central Oregon to build life free from violence.

Saving Grace is a team of people that are part of something bigger than ourselves. We embrace our purpose. We are empowered by our mission to offer safety, hope, and healing to survivors of intimate partner violence and sexual assault. We engage Central Oregon to build life free from violence. We are a diverse group of people who come to this work from all walks of life. Some of us have many years of experience working in social services; others come to this work bringing skills they gained through lived experiences or learned working in other sectors.

We are committed to building a diverse and inclusive workforce that represents the communities we serve. People with various work histories and lived experiences are encouraged to apply. Women, people of color, LGBTQ+, older adults, and people with disabilities are strongly encouraged to apply.

WHERE YOU GET TO LIVE!

Bend is located in the shadows of the Cascade Mountains and surrounded by numerous lakes and rivers, making it an outdoor enthusiast's paradise. Check out the sights and sounds of Bend at:

<http://www.youtube.com/watch?v=u6zSKJqalug#at=20>

WHAT YOU GET TO DO!

The Executive Director is expected to: Lead and manage with a passion for the mission of this innovative, forward-thinking organization in a collaborative spirit that engages others. Provide governance, stewardship, and ambassadorship to Saving Grace. Sustain the organization's ongoing operations. Support a work culture that develops staff and leadership through effective communication, coaching, and respect. Balance present and future needs through investment in leadership capacities, operations and administrative systems, fiscal reserves, community education, and visibility. Prioritize positive collaboration with the board, staff, and community partners, and expanding and nurturing donor relationships.

Some areas of focus for the Executive Director are:

Governance: Develop, implement, and monitor policies, plans and programs to achieve Saving Grace's mission and goals as established in the agency's governing documents. Provide overall operational direction and ensure efficient operations and quality service delivery. Be ultimately responsible for leadership, management, facilities and equipment, security and safety of the staff and clients of the agency. This includes Board Development, Strategic and Operational Planning and Staff Development and Management.

Stewardship: Devise, implement and monitor strategies and direct activities to ensure financial, political and logistical support for short-term success and long-range stability. At Saving Grace Stewardship encompasses Resource Development and Fiscal Management. This includes Resource Development, Direct Service and Fiscal Management.

Ambassadorship: Serve as Saving Grace's chief spokesperson to communicate the mission so that the organization is positively perceived and recognized for promoting collaborative, solution-oriented approaches for the benefit of stakeholders in the service area. We believe Marketing, Publicity and Community Relations are critical components to the Ambassador role!

WHAT YOU WILL NEED TO BE SET UP FOR SUCCESS AT SAVING GRACE!

- 10 or more years of related nonprofit leadership experience including resource development and community relations experience.
- Experience and education specifically in serving the populations and social service areas served by Saving Grace including:
 - Oppression awareness;
 - Roots of intimate partner violence and family violence;
 - Principles of “safety first” for victims of domestic and sexual violence, stalking and human trafficking;
 - Healthy relationships;
 - Principles of providing social services to diverse populations;
 - Public program planning, development, grant-writing, budgeting and management;
- Effective and supportive leadership and management skills and demonstrated success modeling healthy relationships.
- Strong interpersonal and communication skills (verbal and written).
- Experience reading, analyzing and interpreting journals, governmental regulations, business correspondence and instructions.
- Effective planning and organizing skills including strong project management skills.
- Proficiency in Microsoft Office Suite.
- Valid driver’s license and proof of automobile insurance.

We offer a competitive salary & benefit package including medical, dental, life insurance, generous paid time off policy featuring 12 holidays, childcare reimbursement stipend, and 403b retirement plan option.

To Apply: For confidential consideration, please submit a resume and cover letter to: karen.turner@expresspros.com