



**Position:** Bilingual/Bicultural Advocate

**Hours:** 40 hours/week

**Benefits:** Pay starting at \$21/hr (Differential pay for bilingual/bicultural staff is included); generous paid time off, 100% employer paid health and dental insurance, 401k and retirement plan options with 3% employer match after 1-year of employment

**Responsible to:** Latine/x Program Director

Are you interested in a career that benefits your community and provides opportunities for professional development and skill-building? Have you been discouraged from applying for community-based positions in the past due to requirements around higher education or required work experience? The Harbor is seeking a full-time Bilingual/Bicultural Advocate to join the team!

*We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. We encourage those who meet the basic requirements of the position to apply regardless of whether you meet every criteria. You will be provided with a minimum of 120-hours of training, onboarding, and job shadowing, with ongoing support from your team and supervisor.*

#### **What does a Bilingual/Bicultural Advocate do?**

We're glad you asked! You will be creating and maintaining a confidential, safe, and supportive space for survivors and their family members with an emphasis on Clatsop County's Hispanic and Latinx population; providing culturally responsive services and one-on-one advocacy that may include safety planning, crisis intervention, peer support, and information and referral; connecting survivors to other social services and resources; and sharing the work of The Harbor with community members and partners. This person will offer on-going case management with survivors, providing accompaniment to other services, like court hearings and medical appointments. This position will also provide support to sexual assault survivors by accompanying them to forensic medical exams, wellness exams, and providing sexual assault specific resources. This role is part of the Harbor's Latinx program and services, and your role will support outreach efforts to better serve the Latinx/Hispanic community.

#### **What are the qualifications?**

Fluent in Spanish.

Reside in Clatsop County with the ability to occasionally travel across the county.

Ability to effectively present information to community audiences about The Harbor's services and projects.

Strong organizational abilities and team collaboration skills.

Excellent verbal and written communication skills.

Ability to prioritize and handle a variety of tasks simultaneously.

Ability to maintain confidentiality.

Moderate technology skills, including Microsoft Excel, Outlook and Word. Ability to learn new technology systems and implement within scope of duties.

Valid driver's license, access to a car, and proof of insurance.

#### **Who is The Harbor?**

We are Clatsop County's primary community-based advocacy service for survivors of domestic and sexual violence. Established in 1981, our services have evolved to include a 24-hour crisis line, a 24-hour Domestic and



Sexual Assault Response Team (D/SART) which responds to calls from law enforcement and health care providers for in-person advocacy, drop-in advocacy center, a confidential shelter, and wrap around services like support groups, legal support, and mental health services. Our team of eleven (and growing) is here to support all survivors with strengths-based services that promote self-determination and hope.

All persons of every race, ethnic background, spiritual belief, economic status, gender identity, sexual orientation, age or personal ability, are equally affirmed into membership, leadership and employment at The Harbor and are joyfully welcomed.

**To Apply:**

- Send your resume and cover letter to [maritza@harbornw.org](mailto:maritza@harbornw.org)
- In your cover letter (up to one page), address the following:
  - What interests you about this position?
  - Let us know what unique life experiences you bring that may not be obvious from your resume.

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Staff Signature

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Date

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Executive Director Signature

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Date