



### ABOUT OCADSV:

The Oregon Coalition Against Domestic and Sexual Violence (OCADSV) is a nonprofit 501(c)(3) organization comprising of 53 member programs that deliver essential services to victims of domestic violence (DV) and sexual assault (SA) across the state. Since its incorporation in 1978, OCADSV has been dedicated to bolstering grassroots and community initiatives to combat violence.

OCADSV provides comprehensive support to member programs and community partners through various means, including:

- Systems advocacy
- Statewide and national multidisciplinary networking
- Technical assistance
- Training and education
- Public policy advocacy related to domestic violence, sexual violence, and stalking
- Expansive social justice lens

Our organization is committed to fostering a collaborative and informed approach to addressing and preventing domestic and sexual violence in Oregon.

## ORGANIZATION DETAILS:

Current Budget: \$1,902,269

Staff: 7 Full Time Staff and 4 Part Time Staff

The Oregon Coalition Against Domestic and Sexual Violence promotes equity and social change in order to end violence for all communities. We seek to transform society by engaging diverse voices, supporting the self-determination of survivors and providing leadership for advocacy efforts.

## ABOUT THE POSTION:

The Oregon Coalition Against Domestic and Sexual Violence (OCADSV) seeks a committed and skilled Executive Director to lead our organization and advocate for agencies dedicated to ending domestic and sexual violence.

### Position Overview:

The Executive Director is the chief executive officer of OCADSV, responsible for managing programs and operations to support the organization's mission and goals. This position reports to the Board of Directors, leads staff and volunteers, sets agency wide direction, and ensures the organization has sufficient financial and human resources.



## Key Responsibilities

- **Spokesperson:** Act as the primary spokesperson for OCADSV, representing and amplifying the diverse voices of victims and survivors across Oregon.
- **Mission Advocacy:** Ensure OCADSV's mission, programs and services are positively presented to funders, organizations, the community, and on a statewide and national level.
- **Leadership & Planning:** Lead organizational goals and public policy agendas related to state and federal government responses to domestic and sexual violence.
- **Personnel Management:** Oversee all aspects of personnel management, including hiring, supervision, and employment practices in line with OCADSV policies and state and federal employment law.
- **Financial Oversight:** Manage financial planning and administration, prepare and monitor the annual budget, ensure adequate funding, provide regular financial reports to the Board, comply with tax requirements and secure independent financial reviews/audits annually.
- **Funding Compliance:** Ensure successful and timely management, compliance, and required reporting for all funding contracts and grants.
- **Support for Member Programs:** Collaborate with staff to provide leadership and support to OCADSV member programs through training, technical assistance, and networking.
- **Stakeholder Relationships:** Build and maintain relationships with public and private stakeholders, partner agencies, and allies.
- **Board Collaboration:** Provide leadership to the Board of Directors and staff in developing and implementing organizational and program plans and goals. Support the Board in its legal, fiduciary and oversight responsibilities.
- **Organizational Stability:** Plan and ensure policies, procedures, communications, and emergency contingencies as needed, that ensure organizational sustainability.
- **Organizational Culture:** Foster a culture of mentoring, ethical communication, transparent decision-making, inclusion, and belonging within the organization.

## QUALIFICATIONS:

OCADSV deeply values diversity and is dedicated to recruiting and retaining individuals from underrepresented backgrounds, including those based on gender, race, religion, and sexual orientation. We are an equal opportunity employer and strongly encourage applications from survivors, women, people of color, immigrants, bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. OCADSV is committed to complying with all federal, state, and local equal employment opportunity (EEO) laws.

### Required Skills and Experience

- Demonstrated experience in work related to the OCADSV mission
- Bachelor's degree or equivalent in a relevant area, with 4+ years of executive-level experience in administration, planning, budgeting, personnel management of a nonprofit organization or substantial nonprofit program, and development of collaborations and partnerships with allies or member programs
- Demonstrated ability to manage a staff team and work effectively with a nonprofit Board of Directors to achieve organizational excellence
- Proven track record of leading an organization or program through change and growth
- Excellent oral and written communication skills with diverse audiences
- Understanding of and commitment to cultural diversity issues related to domestic and sexual violence
- Experience with managing government grants and contracts
- Willingness to travel statewide and nationally as required
- Competence with, Microsoft Office (Word, Excel, PowerPoint), G Suite (Google Docs, Sheets, Slides, Gmail), QuickBooks, Adobe and Zoom for virtual meetings and collaborations

### Preferred Skills and Experience

- Experience working with community-based organizations that respond to domestic and sexual violence
- Experience working with criminal justice, civil legal, child protection and other systems that interact with people impacted by domestic and sexual violence
- Effective public policy work experience
- Successful fundraising experience

### COMPENSATION

Salary ranges from \$115,000 to \$125,000, dependent upon experience and qualifications

A generous benefits package includes full medical, dental, and vision coverage; a retirement plan; life and short-term disability insurance; generous paid time off; a health reimbursement account; and a cafeteria plan. OCADSV is a hybrid workplace with remote and in-office opportunities.

### TO APPLY:

**Please email your cover letter and resume to:** [EDhiring@ocadsv.org](mailto:EDhiring@ocadsv.org) applications must be received by 10:00 AM PST August 1, 2024.